

Table of Contents

	Page #
Preface.	1
Table of Contents.	2 & 3
Chapter 1 – Introduction to Air Force JROTC	
Scope.	4
Mission.	4
Origins.	4
Basic Concept.	4
Co-Curricular Activities.	5
Uniform and Personal Appearance.	6
AFJROTC Emblem/Unit Patch.	7
AFJROTC Badges & Ribbons (Figs 1 & 2).	7 & 8
Chapter 2 – Personal Behavior	
Attitude & Discipline in AFJROTC.	9
Cadet Honor Code.	9
Core Values.	10
Chapter 3 – Admission, Transfer and Disenrollment	
Admission.	11
Transfer.	11
Disenrollment.	11
Chapter 4 – Conduct, Classroom Procedures, Courtesy & Saluting	
Conduct.	12
Classroom Procedures.	12
Courtesy.	12
Saluting.	13
Active Duty Rank Insignia (Figs 3 & 4).	14
Chapter 5 – Cadet Appointment & Rotation	
Policy.	15
Criteria.	15
Selection Process.	15
Chapter 6 – Cadet Promotions	
Policy.	16
Eligibility.	16
Non-Promotion.	16
Demotion	16
Cadet Promotion Schedule (Figs 5, 6a, & 6b)..	17
AFJROTC Ranks (Fig 7)	18

Chapter 7 – Organization of the Cadet Corps	
Unit Structure.	19
Terminology.	19
Job Descriptions.	19
NV-20011 Organization Chart (Fig 8).	24
Unit Manning Document (Fig 9).	25
Chapter 8 – Certificates of Completion/Training & Advanced Enlistment	
Certificate of Completion/Training.	26
Advanced Enlistment.	26
Certificate of Completion (Fig 10).	27
Certificate of Training (Fig 11).	28
Chapter 9 – Palo Verde High School AFJROTC Letter Criteria	
Criteria.	29
Points Awarded.	29
PVHS AFJROTC Letter Tracking Form (Fig 12).	30
Chapter 10 – Cadet Evaluation Board	
Purpose.	31
Board Composition.	31
Responsibilities.	31
Procedures.	31
Findings & Recommendations.	32
Cadet Incident Report (Part I) (Fig 13).	33
Cadet Incident Report (Part II) (Fig 13).	34
Cadet Counseling Worksheet (Fig 14).	35
Chapter 11 – Special Drill Teams	
Definition.	36
Eligibility.	36
Ineligibility.	36
Chapter 12 – Community Service Projects	
General.	37
Procedures.	37
Community Service Worksheet (Fig 15).	38
Chapter 13 – Family Matters	
Family Rules	39
Tutoring	39
Rumors	39
Cadet Recognition	40
PRIDE	40
Attendance Ribbon	41
The Air Force Song	41
Our Flag	41